

ADVICE TO AUTHORS

FOLIA HISTORICA BOHEMICA (FHB)

In order to ensure the smooth continuity of the editorial process, the Board of FHB would appreciate if contributors could follow standard rules for writing manuscripts. Please note that we are not introducing any significant changes but rather wish to emphasise the following:

Submission of manuscripts

Please, forward your contributions and reviews by email to the following address: fhb@email.cz in the text editors Word (.doc, .docx) or other formats, yet only after prior consultation with us. Any pictorial supplements, graphs and tables accompanying the manuscript have to be separately submitted, also, in adequate quality (the pictures 300 dpi and larger). The author of the text is responsible for settling the reproduction rights to the pictorial supplements. Every submitted article should include a summary, not exceeding 2 pages, a short abstract (10–15 lines) and 5–6 key words.

Scope of contributions

The Editorial Board recommends that the scope of contributions, including notes should not exceed 40 pages (we recommend: Courier New font – size 12, line spacing 23 points exactly; footnotes – Courier New – size 10, single spacing); any bigger scope has to be agreed with the Editorial Board in advance. With reviews 5–8 pages are normally submitted. Please note that we do not publish conference summary reviews and reports, nor reviews and reports on multi-thematic dictionaries and periodically published publications.

Publication of the article

The magazine FHB is published twice a year. All submitted studies subsequently go through an peer-review process (2 lecturers). The editors do not publish the names of the judges. Depending on the results of the lecture, the paper may be accepted by the Editorial Board for publication without modification or returned to the authors for minor or more substantial modifications, or completely rejected. The condition for printing the study is also the signing of a license publishing agreement.

References and Reference Footnotes (examples)

The primary/archival sources (the name and place of the institution (archive), the name of a collection and a more detailed designation of the source):

1. Literární archiv Památníku národního písemnictví (*The Literary Archive of the National Museum of Literature*) in Prague (further referred to as PNP), E. Engel Collection, Carthogr. 26, File Exekutivní výbor pravice
2. Österreichisches Staatsarchiv (further ÖStA) in Vienna, Haus-, Hof- und Staatsarchiv (further HHStA), Hausarchiv, Hofakten des Ministerium des Inneren, Sign. 7-15, Kart. 7, 27. 11. 1763
3. Daniel BARTOLUS, *De vita et gestis S. Francisci Xaverii e Societate Iesu Indiarum apostoli libri quatuor*, Lugduni 1666

Editions:

4. Alessandro CATALANO – Katrin KELLER (edd.), *Diarien und Tagzettel des Kardinals Ernst Adalbert von Harrach (1598–1667) I–VIII*, Wien – Köln – Weimar 2010, vol. II, pp. 230–232

5. Johann P. SOMMERVILLE (ed.), *Robert Filmer: Patriarcha and Other Writings*, Cambridge 1991

Monographs and studies:

6. Josef PEKAŘ, *Bílá hora. Její příčiny a následky*, Prague 1921, p. 19.
7. Ivan HLAVÁČEK – Jaroslav KAŠPAR – Rostislav NOVÝ, *Vademecum pomocných věd historických*, Prague 1985, p. 250.
8. Richard HORNA, *Návrh zemského zřízení pro Krnovsko z r. 1673. Příspěvek k dějinám recepcie římského práva v zemích českých*, Sborník věd právních a státních 22, 1922, pp. 265–294
9. Václav BŮŽEK – Pavel KRÁL (edd.), *Paměť urozenosti*, Prague 2007
10. Ivo CERMAN, *Gelasius Dobner a česká šlechta. Proměny šlechtické genealogie ve věku osvícenství*, in: Václav Bůžek – Pavel Král (edd.), *Paměť urozenosti*, Prague 2007, pp. 88–105
11. *Idem*, p. 89.
12. Peter JUKES, *Tony Judt: The Last Interview*, Prospect, 21. 7. 2010, <http://www.prospectmagazine.co.uk/magazine/tony-judt-interview/> (20. 12. 2013).

To repeat a reference, please, state merely:

13. J. PEKAŘ, *Bílá hora*, p. 19.
14. Zdeněk VYBÍRAL, *Autorita a moc v paměti urozených*, in: V. Bůžek – P. Král (edd.), *Paměť urozených*, pp. 119–133

From Year 39 (2024) onwards, citations for all studies (books and articles) that are cited and that are also assigned a DOI must include this identifier. The author is responsible for its accuracy.

15. Kateřina PRAŽÁKOVÁ, *Intriky a informace. Kariéra zpravodaje Matyáše Floriana v průběhu českého stavovského povstání*, *Opera Historica* 24, 2023, pp. 282–303 [DOI: 10.32725/oph.2023.013]

Abbreviations and Designation

P. or pp. are abbreviations used for page or pages; Arabic numbers are used for volumes of collections; Roman numerals are used for the individual volumes of magazines and multi-volume works and editions. If the documents are numbered in editions it is necessary to state the respective number in addition to pages.

16. Gustav FRIEDRICH (ed.), *Codex diplomaticus et epistolaris Regni Bohemiae I*, Praha 1904, p. 21, nr. 25.

At the first mention of a reference in the article, please, state the full name of the magazine, the archive, the collection and insert its official abbreviation in brackets in case of repeated citation. Please, use as few abbreviations in the main text as possible. Citations and abbreviations should be cited consistently throughout the entire manuscript.